



**MOIL LIMITED**  
(A Government of India Enterprise)

# VIGILANCE VANI

MONTHLY NEWS LETTER OF VIGILANCE MOIL

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## Study of Sampling Procedure in Mines

All the Vigilance Officers have done Inspection at their respective mines for Study of Sampling Procedure of Manganese ore after production and before dispatch. Inspection was done along with Mine Manager, Siding in-charge and Sampler of the mine.



Monthly News Letter "Vigilance Vani" are available on MOIL Website under Vigilance tab 'e-publishing'. Details of Systemic Improvement are available on MOIL intranet under Knowledge sharing Tab-Vigilance.

Preventive Vigilance training: One-day training Programme on “Preventive Vigilance” was organized by Vigilance Department at Balaghat Mine, MOIL Ltd on 22<sup>th</sup> August' 2024 for the employee. The topics covered in the session were System & Procedure, GeM procurement, Preparation of estimate, Common mistake in work contracts & during bill passing, Cyber Hygiene & Security, Cases on Conduct Rules & Ethics & Governance.

Total 23 employees had participated in training programme. Quiz was also conducted at the end of the training session to create interest amongst the participants during training as well as to test the understanding of the subject matter by the participants. Following employees emerged as the top 3 winners at the end of the quiz involving 23 participants.

1<sup>st</sup> Prize: Sh. Mangesh Dhole, Jr. Manager (Mines), Tirodi Mine.

2<sup>nd</sup> Prize: Sh. Prashant Chakraborty, Jr. Manager (Mechanical), Balaghat Mine.

3<sup>rd</sup> Prize: Sh. Sameer Banerjee, Chief Manager (Personnel), U kwa Mine.



**Sh. D. K. Raina, Dy. CVO  
Receiving Honor**



**1<sup>st</sup> Prize: Sh. Mangesh G. Dhole,  
Jr. Manager (Mines), Tirodi Mine.**



**2<sup>nd</sup> Prize: Sh. Prashant Chakraborty,  
Jr. Manager (Mechanical) Balaghat Mine.**



**3<sup>rd</sup> Prize: Sh. Sameer Banerjee, Chief  
Manager (Personnel), U kwa Mine.**



## Advisories issued to Management for systematic improvement by Vigilance

### **1. Contract work of Underground Development**

- a. Actual manpower deployment is 55.5% lower than that of estimated provisions. Thus, it is a case of over of inflated estimation. Hence, the estimate should be prepared on the basis of actual manpower deployment in the successfully executed contracts instead of assumed manpower deployment for various deployment items.
- b. The contractor had taken insurance for 30 staff against estimated 109 staff. Group Insurance Policy must cover all workmen as taken in the estimate of the work. Hence, balance amount may be recovered from the contractor for the staff of whom group insurance was not taken as per estimated requirement.
- c. The contractor submitted record showing combined wage payment against 02 work orders including the work order under examination. Total bonus payment against 02 work orders for 2022-23 was Rs. 7,26,671/- and wage payment details of Rs. 87,23,541/- shown by the contractor. However, total wage payment against these 02 work orders was Rs. 92,82,239/- which indicates poor scrutiny and record checking during bill passing by the personnel and finance officers. Wage payment against the work order under examination alone was Rs. 89,63,403/- which should have been questioned. Hence, the recovery of balance bonus payment must be ensured from the contractor.
- d. As per the Bonus Act, maximum time limit (08 months from the closing of financial year) for bonus payment has been passed. Therefore, Mine Manager must take early corrective action for ensuring balance bonus payment to concern contractor workers.
- e. All the contractors must be advised to submit work order wise details of wage payments, PF details etc. for ensuring correct bonus payment to the contractual workers as per their eligibility and attendance.
- f. Tender was published on 17<sup>th</sup> Jan'2022 and opened on 29<sup>th</sup> Jan'2022 i.e. only after 12 days. Minimum tendering opening period of 21 days may be ensured between publishing and opening so as to ensure proper publicity and to ensure sufficient participation for competitive bidding and to avoid restrictive bidding.

### **2. Contract work of Transportation of Sand**

- a. Overloading in dumpers was done by loading on average 21 Cum sand per trip against authorized carrying capacity of 12 Cum which was also considered at estimation stage. This enabled transportation of 68353 Cum in 3238 trips instead of 5696 trips which benefitted the contractor to carry out transportation work by deploying less than 4 dumpers which also reduced requirement of dumper operators, spotters/helpers and less fuel requirement due to reduced number of trips.
- b. There was deployment of only 575 unskilled staff against the estimated requirement of 10443 man-days as per wage payment register. This indicates total lack of supervision during execution. Necessary action may be taken to ensure deployment of staff, record attendance and to ensure bank payment of minimum wages to these staff as per their attendance. Similar lacuna was observed in case of skilled staff as deployment of only 1653 man-days was observed against estimated 2321 man-days.
- c. Overloading of dumpers should be checked at the ghat itself and not to be permitted. It may be cross checked at the entry gate of Balaghat Mine.
- d. Proper record of unskilled and skilled staff may be maintained both by contractors as well as MOIL.
- e. Proper record of tractor loading and deployment of dumper may be maintained.
- f. Manual loading of tractors may be ensured at sand ghat as per statutory requirement.
- g. Bonus payment may be ensured for the staff deployed as per their attendance before passing of final bill.

## MODUS OPERANDI OF FAKE LOAN OFFER-Part 28

Reserve Bank of India has taken initiative by publishing a booklet on modus operandi of Fake Loan Offer for consumer awareness. To prevent MOIL employees from such fraudsters in their professional and Personal capacity while making Fake Loan Offer and their activities in social media, it is reproduced below:

Raju is a humble farmer trying to make both ends meet.  
One day, he received a call from a stranger.

"Hello, Mr Raju. We are calling from xyzzy Pvt Ltd. We have introduced a scheme for farmers in your region. You have been found eligible for availing a loan from our company at a subsidized rate."

"Oh! Okay. That would be helpful. What is the offer?"

"We offer special loans up to Rs 5 lakhs at an interest of just 3%! For availing this loan, you need to share your bank account and Aadhaar details for verification."

"Okay. I will think about the same and will let you know."

Do's:

- ✓ Always check the details of the lender (like their physical address/official website, etc.) before availing their loans.
- ✓ Report the incident to the nearest Cyber Crime Police Station and National Cyber Crime Reporting Portal at <https://cybercrime.gov.in>.

"Sir, this offer is valid only for today. You need to send a processing fee of Rs 5000 immediately to avail of this offer. I have shared the account details for transferring the fee."

"Oh! Is that so? Then I'll send the processing fee now. I will also send the rest of the details to your number soon."

Raju makes the payment. However, even after weeks, he does not receive any response from the company, and the number from which he received the call no longer exists.

"Okay, Sir!! We will update you on the loan application within a week! Thank you."

Don't:

- X Never make any upfront payment for sanctioning your loan. Banks and Financial Institutions never ask for advance fee for loan approval. Charges, if any, will be deducted from your loan money and balance amount will be transferred to your account.

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