



**MOIL LIMITED**  
(A Government of India Enterprise)

# VIGILANCE VANI

MONTHLY NEWS LETTER OF VIGILANCE MOIL

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## **Anti-Bribery Management System (ISO 37001:2016) Certification**

**Anti-Bribery Management System (ABMS)** is designed to help organisations prevent, detect and answer all bribery incidents. This standard includes all the rules & regulations and other voluntary commitments.

Bribery is one of the major risks which is faced by all type and size of organisations. It can lead to losing customer's confidence, confidential data and closure of the organisation. This is the main reason why Anti-Bribery standard is required in the organisation and its enforcement is escalating worldwide.

Nowadays, the Anti-Bribery standard includes the requirements and direction for establishing, implementing, maintaining, and improving an anti-bribery management system. This is a universal standard that applies to all type and size of organisations.

**ISO 37001** helps organisations to alleviate the bribery risk and it will provide a manageable business framework. This standard also prevents, detects, and addresses the bribery risks and reduces the potential corporate costs related with bribery misconduct.

ISO 37001 is a flexible business tool that is adapted by all sorts of organisations in all countries. To exhibit anti-bribery efforts, and to control bribery and corruption risks, it is crucial to protect an organisation's reputation and its market value. Compliance with the ISO 37001 standard will be a key market differentiator and it will be used to minimize the risk of illegal behaviour and it will showcase ethical practices being followed by organisation. ISO 37001 certification is a valuable credential that helps in building customers' and investor's confidence in the organizations towards its integrity and credibility.

## Preventive Vigilance training

One-day training programme on “**Preventive Vigilance**” was organized by Vigilance Department at Munsar mine, MOIL Ltd on 21<sup>st</sup> January’ 2025 for the employees. The topics covered in the session were System & Procedure of Public Sector, Common mistake in Preparing Estimate, Common mistake in Procurement & Item to be checked during bill Passing, Common mistake in Work Contract, Ethics-Governance & Violation of Conduct Rules and Cyber Hygiene & security. Which was delivered by the Vigilance and other Department of MOIL LTD.

Total 28 employees had participated in training programme. Quiz was also conducted at the end of the training session to create interest amongst the participants during training as well as to test the understanding of the subject matter by the participants. Following employees emerged as the top 3 winners at the end of the quiz.

1<sup>st</sup> Prize: Shri Swapnil Padole, Sr. Manager (Fin.), Kandri Mine.

2<sup>nd</sup> Prize: Shri Vishal Meshram, AGM(Civil), Munsar Mine.

3<sup>rd</sup> Prize: Shri Amardeep Tayede, Manager (Mech.), Gumgaon Mine.



Shri D.K. Raina, Dy. CVO presenting on “System and Procedure of PSU’s”.



1<sup>st</sup> Prize: Shri Swapnil Padole, Sr. Manager (Fin.), Kandri Mine.



2<sup>nd</sup> Prize: Shri Vishal Meshram, AGM(Civil), Munsar Mine.



3<sup>rd</sup> Prize: Shri Amardeep Tayede, Manager (Mech.), Gumgaon Mine.



## Gist of Recent Circular Published by CVC

Circular No.	Subject	Details
C31011/12/2024 /Vigilance/4059 Dtd 04.12.24	Procedural lapses found in the disciplinary proceeding in the disciplinary cases submitted by various departments of this Administration to Ministry of home affair- DoPT instructions on processing of departmental proceedings under CCS (CCA) Rules, 1965-Reg.	1. The Ministry of home affairs, Government of India has communicated that many disciplinary cases submitted by various Department exhibit procedural deficiencies at multiple stages of the process, such as failure to provide essential documents like the Presenting Office's Brief to the charged officer or not conducting General Examination of Charge officer etc. Further, observed that while processing the disciplinary cases under CCS (CCA) rules, 1965, the Disciplinary Authorities sometime overlook essential procedural requirements outlined in the Rules, often unintentionally, which can hinder timely resolution of cases and cause unnecessary delays in the process. failure to adhere to their established procedures may result in court interventions on the ground of denial of proper opportunity to the Charged Officer for defending themselves appropriately and consequently, rendering the disciplinary proceeding null and void. The Ministry has therefore, requested the Disciplinary Authorities to strictly follow the procedures and instructions outlined in CCS (CCA) Rules, 1965 while processing disciplinary cases and a copy of the DoPT's O.M. No. 43020/14/2021-Estt.A-III dated 08.11.2021, which provides flow chart outlining the various steps involved in disciplinary proceedings, for adherence.

# MODUS OPERANDI OF ONLINE FRAUD USING CASHBACK

## OFFERS-Part 32

Reserve Bank of India has taken initiative by publishing a booklet on Modus operandi of Online fraud using cashback offers for consumer awareness. To prevent MOIL employees from such fraudsters in their professional and Personal capacity while getting Online fraud using cashback offers and their activities in social media, it is reproduced below:

Raju is very active on the internet and always prefers online shopping as E-commerce websites provide attractive offers on their products.

"Hello Sir! I am calling from ABC.com. Sir, we are glad to inform you that we are providing you with a 50% cashback on your recent purchase from ABC.com."

"Oh really. 50% cashback is huge. Thank you so much...!"

"I've opened my app now. It is showing a payment request of Rs 20,000/- to abc.com"

"That is correct, Sir. We must take your approval to credit cashback in your account. So please click on Pay."

"Okay, now it is asking for my UPI PIN."

"Please enter your PIN as it is just for verification purposes."

"Okay."

"You are our valuable customer, Sir."

"Okay, so tell me. When will the cashback be credited to my account?"

"Thank you, Sir. You will shortly receive credit in your account."

"It won't take much time, Sir. You need to open the app, and there will be a pop-up message regarding the cashback."

(The moment Raju entered his UPI PIN, an amount of Rs 20,000/- was debited from his account. Raju tried calling the Fraudster but was unable to connect.)

**Dos-**

- ✓ Inform your home branch and block your account to prevent further financial loss.
- ✓ Report the incident to the nearest Cyber Crime Police Station and National Cyber Crime Reporting Portal at <https://cybercrime.gov.in>.

**Don'ts-**

- ✗ Don't believe the caller blindly; one should verify the company's official website to check the authenticity of the offer.
- ✗ Don't enter or share UPI PIN for receiving payments as it is required only for sending payments.

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