Notice

Presently vendors submit the Invoice for goods and services rendered and Goods received note / bill book alongwith other supporting document(s) to MOIL in physical form. Similarly, the processing of bill claim involves movement of papers from different department. It has been noticed that the present practice involves multiple interventions at different levels which leads to delay in processing of the bills. Further, the vendors are required to contact personally to know the status of their bills. To speed up the process and avoid manual intervention MOIL has launched Vendors bill tracking and uploading system on its web site *moil.nic.in*. The new system can also be accessed on mobile and brings more transparency.

The vendors are required to first register and create their user id for login into the portal by filing requisite details (business profile). The user manual is also uploaded on the web site for guidance and procedure to be followed by the vendors.

All notifications and communications regarding the vendors bill tracking system shall be done only on registered email id / registered mobile numbers once the system is fully operational. Vendors facing any difficulty may send their grievances on email mail id *vportal@moil.nic.in*

All vendors are requested to update the profile by registering themselves at the earliest.

Jt.G.M. (Finance)

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