

2nd QUARTER
JULY,09 TO SEPT.09

| Date | Subject | Co-ordinator | Faculty | Participant |
|------------|---|--|---|--|
| 01/07/2009 | Industrial Disaster & Security Management | Shri V.R.Sengupta Gen.Mgr.(Per) | Shri P.S.Kainth Shri R.S.Barve | Security Inspector Security Guards. |
| 08/07/2009 | Project Planning for high speed equipment. | Shri G.Wangneo G.M.(Technical) | Internal | Manager(Mines) Manager(Elect.) Manager(Mech) |
| 15/7/2009 | Function of Safety devices in HEMM Compressor. | Shri R.K.Verma Chief(Mechanica) | Shri N.M.Shesh Shri R.Sharma Shri A.Gaikwad Shri A.Sharma | M.C.O. Compr.Operators HEMM Operators |
| 22/7/2009 | Improvement of Medical Examination (IME - PME) | Dr.J.K.Luthra Dy.G.M.(Med.Ser.) | External & Internal. | Medical Officer 1st Aid Team. |
| 29/7/2009 | Audit, Cost Control of system to improve. | Shri K.G.Kavishwar Dy.G.M.(Finance) | Shri K.G.Kavishwar Shri A.Ahmad Shri S.K.Sahu Shri Kajrekar. | Manager(Finance) Auditors Accountant. |
| 5/8/2009 | Design of Neutral Impedance & material to be used. | Shri A.K.Shukla Dy.G.M.(Elect.) | DGMS, WCL Nagpur. | Manager(Elect.) Elect.Supervisors |
| 12/08/2009 | Inundation & Disaster Management in Mine. | Shri M.D.Sorathia G.M.(Safety& Env) | Shri M.D.Sorathia Shri A.K.Biswas Shri R.Bhattacharya | Safety Officers Workman Inspectors |
| 19/8/2009 | Various Labour Laws applicable in MOIL | Shri V.R.Sengupta Gen.Mgr(Per.) | External & Shri N.Pagnis | Manager(Per) Manager(Wel.) Office Supdt. |
| 26/8/2009 | Workshop of Jaw Crusher, Screen feeders and conveying system. | Shri R.K.Verma Chief(Mechanical) | M/s.MC Nally Sayaji | U/G Shift Boss O/C.Foreman Mine Mate |
| 02/09/2009 | Customer's Relation for effective marketing. | Shri M.C.Kinkhede Dy.G.M.(Mktg.) | External & Internal | Manager(Mines) |
| 09/09/2009 | Structural Management | Shri D.R.Raipure Chief(Civil) | VRCE & Internal | Civil Engineers Civil Overseers |
| 16/9/2009 | Electrical Safety in U/G Mines | Shri A.K.Shukla Dy.G.M.(Elect.) | W.C.L. & Shri A.K.Shukla | Safety Officers Workman Inspectors |
| 23/9/2009 | Physical Fitness, Awareness & Diet Control. | Dr.J.K.Luthra DyG.M.(Med.Ser.) | External & Internal. | Compounder, Other Supdt. ,Steno. |
| 30/9/2009 | System Computer Training. | Shri S.B.Dhar Sr.Dy.GM(System) | External | Computer Operators Manager(Mech) Manager(Mat.) |

3rd QUARTER
OCTO,09 TO DEC.09

| Date | Subject | Co-ordinator | Faculty | Participant |
|------------|---|--|--|--|
| 10/07/2009 | Function & Record Keeping of P.F. & Gratuity. | Shri V.R.Sengupta Gen.Mgr.(Per) | Shri S.K.Lal Shri A.Banerjee Shri P.S.Kainth | Office Supdt. Accountants Manager(Per) Asstt.Managers. |
| 14/10/2009 | Environment & Pollution. | Shri M.D.Sorathia Gen.Mgr.(S&E) | Shri M.D.Sorathia Shri I.A.Siddique Shri M.P.Patel | Asstt.Manager(Mines) Asstt.Manager(Mech) |
| 21/10/2009 | Vigilance awareness. | Shri S.B.Dhar | External & Internal | Manager(Mech) Manager(Civil) Manager(Mat.) |
| 28/10/2009 | Relays testing installation & commissioning. | Shri A.K.Shukla Dy.G.M.(Electrical) | M/s.AREVA & Cummence, Nagpur | Manager(Elect.) Elect.Supervisors. |
| 11/04/2009 | Contract works inventory and purchase accounts | Shri K.G.Kavishwar Dy.G.M.(Finance) | Shri B.G.Kahu Shri S.K.Chandra Shri G.Nallashivan Shri M.C.Jaiswal | Civil Overseers Manager(Mat) Manager(Finance) Accountants |
| 11/11/2009 | Workshop on Conservation of Fuel & Lub. | Shri R.K.Verma Chief(Mechanical) | P C R A Nagpur. | Managers & Asstt.Mgrs Mech. Dumper & Dozer |
| 18/11/2009 | Project Management & uses of MS Project Software. | Shri A.K.Shukla Dy.G.M.(Elect.) | M/s.M.S.E.B. Nagpur & Internal Faculty. | Manager(Elect.) Plant Operators M.C.O. |
| 25/11/2009 | Water proofing & Maint. of Bldg. | Shri D.R.Raipure Chief(Civil) | V. R. C. E. & Internal | Civil Engineers Civil Overseers Civil Contractors. |
| 12/02/2009 | Workshop on U/G Mine Mechanisation | Shri R.K.Verma Chief(Mechanical) | External with Shri G.Wangneo, G.M.(Technical) Shri R.K.Verma Chief(Mech) | Fitter, M.C.O. Mine Mate U/G Shift Boss |
| 12/09/2009 | Estimation & costing for electrical works. | Shri A.K.Shukla Dy.G.M.(Elect.) | Faculty Shri A.K. Shukla & Team. | Managers(Elect.) Accountant Manager(Mat.) |
| 16/12/2009 | Capacity, Utilisation man-machine & system. | Shri M.P.Patel Dy.G.M.(Mines) | Shri M.P.Patel Shri Atul Sharma Shri S.K.Upadhaya | Asstt.Mgr(Mines) Asstt.Mgr.(Mech) Asstt.Mgr(Elect.) |
| 23/12/2009 | Procedure for wages leave payments & other payments to the employees. | Shri V.R.Sengupta Gen.Mgr.(Per) | Shri L.M.Teleng Shri A.K.Banerjee Shri S.V.Bondre | Manager(Finance) Manager(Wel.) Auditors. |
| 30/12/2009 | Energy Conservation. | Shri A.K.Shukla Dy.G.M.(Elect.) | BEE Energy Audit Institute | Electrician Asstt.Mgr(Mines) Asstt.Mgr(Mech.) |

4th QUARTER
Jan.2010 TO MARCH,2010.

| Date | Subject | Co-ordinator | Faculty | Participant |
|------------|---|--|---|---|
| 01/06/2010 | Effective & Performance based productivity at U/G & O/C Mine. | Shri Deepankar Shome G.M.(Production) | Internal | Ferroman.U/G / O/C Mine Mate Asstt.Manager(Mines) |
| 13/1/2010 | Workshop on winders & shaft with legal requirement of MMR. | Shri R.K.Verma Chief(Mechanical) | D.G.M.S. Nagpur Shri R.K.Verma Shri S.C.Rai Shri G.Kakade | Fitter, M.C.O. Safety Officers |
| 20/1/2010 | Short Circuit level & circuit brakers. | Shri A.K.Shukla Dy.G.M.(Elect.) | ARVA & ABB | Plant Foreman Manager(Process) |
| 27/1/2010 | Industrial realtion-ship between Management & Employees. | Shri V.R.Sengupta Gen.Mgr.(Per) | External & Internal | Manager (Mines) Manager(Mech) Manager(Per/Wel) |
| 02/03/2010 | Finance Taxation And Audit. | Shri K.G.Kavishwar Dy.G.M.(Finance) | Shri M.P.Choudha Shri Ram Pawani Miss A.B.Singh Shri G.K.Mahajan | Manager(Finance) Asstt.Manager(Fin) Accountant |
| 02/10/2010 | AID Awareness | Dr.J.K.Luthra Dy.G.M.(Med.Serv.) | External | Medical Deptt. Executive & Staff from other Deptt. |
| 17/2/2010 | Maintenance of Building & Road. | Shri D.R.Raipure Chief(Civil) | External & Internal | Executive from Civil Deptt & Finance Deptt. |
| 24/2/2010 | Plant Operation with cost reduction | Shri L.K.Sandhu Chief(Process) | Internal | Plant Operation M.C.O. Chargehand |
| 03/03/2010 | Earthing and break-down from lighting. | Shri A.K.Shukla Dy.G.M.(Electrical) | D.G.M.S. Nagpur | Electrician, Manager(Elect.) |
| 03/10/2010 | Effective performance based productivity of U/G & O/C Mine. | Shri Deepankar Shome G.M.(Production) | External & Internal | Manager(Mines) Section Officers |
| 17/3/2010 | Workshop on U/G Machines | Shri R.K.Verma Chief(Mechanical) | Shri S.C.Rai,Chief (Mechanical), Shri B.P.Chouhan Shri Atul Sharma | Manager Mines U/G Fitter Chargehand |
| 24/3/2010 | Instrumentation | Shri A.K.Shukla Dy.G.M.(Electrical) | V.R.C.E. Nagpur. | Elect.Supervisors M.C.O. |
| 31/3/2010 | Finance and Final Accounts. | Shri K.G.Kavishwar Dy.G.M.(Finance) | Shri M.P.Choudha Shri P.B.Pathak Shri S.V.Bondre | Manager(Finance) Accountant Asstt.Accounts |