

MANGANESE ORE (INDIA) LIMITED
(A GOVT. UNDERTAKING)
MOIL BHAWAN, 1-A KATOL ROAD,
NAGPUR - 440 013

Dt/- 12.12.09

Requires for its Mines situated in the State of Madhya Pradesh and Maharashtra:

I. Clerk-cum-Typist(P&A)/Computer Operator(Trainee) - 2 posts
Reserved for physically handicapped (Locomotive disorder/
Low vision/Cerebral palsy)

Qualification

- i) Candidate with Locomotive disorder/low vision - Graduate
(can be relaxed in deserving cases)
Candidate with Cerebral palsy - Matriculate
- ii) 1 year duration (certificate/diploma) in Computer application.
- iii) Experienced persons will be preferred.
- iv) Age limit: Upto 30 years(Relaxable under Govt.guidelines)

The selected candidates will be on training for a period of one year during which they will be paid an all inclusive stipend of Rs.10100/- per month.On successful completion of the training, they may be regularised to the post in the scale of pay of Rs.10100-240-17300/-.

Desirous candidates may send their applications superscribing on the envelope '**Application for the post of**' for the above post, to the undersigned, along with detailed bio-data(proforma can be downloaded from our website www.moil.nic.in) and attested copies of Certificates and testimonials along with Demand draft for Rs.50/- for the post (not required for SC/ST candidates) drawn in favour of Manganese Ore (India) Limited, Nagpur within 15 days from the publication date of this advertisement. Applications received after due date will not be entertained.

Candidates appear for interview for the above post will be paid to and fro railway fare of second class or bus fare, by nearest route for single person only (on producing proof).

General Conditions

1. Only Indian Nationals need to apply. Mere submission of application will not entail right for claiming appointment.
2. Candidates from Govt.Depts./PSUs must forward their applications through proper channel or they should produce NOC at the time of interview otherwise they will be treated to have agreed to forgo the benefits of carry forward of gratuity, leave salary and any future benefit for past service etc.
3. Persons who have resigned or retired from Government Companies/PSUs under the Voluntary Retirement Scheme(VRS) will not be eligible to apply.

4. In order to regulate the number of candidates to be called for the test and/or interview, if so required, the Management reserves the right to raise the minimum eligibility standards/criteria OR to relax the minimum eligibility standards/criteria including age limit in otherwise suitable candidates depending upon the response to the advertised posts.
5. Merely meeting the above qualifications and experience shall not entitle a candidate to be called for interview. Only short listed candidates will be notified for Test and/or interview.
6. Depending on the requirements, the Company reserves the right to cancel/curtail/increase the number of posts without any further notice and without assigning any reason thereof.
7. Age & period of experience can be relaxed in deserving cases.
8. Canvassing in any form will disqualify the candidates from the candidature of the post.

LAST DATE OF RECEIPT OF APPLICATIONS: 29.12.09

GENERAL MANAGER (PERSONNEL)

MOIL - ADDING STRENGTH TO STEEL